

Information Form

The Fletcher Challenge Trust Annual Award was established in 1991 from an initial disbursement of \$5,000 gifted by the Fletcher Challenge Trust. The Fletcher Challenge Trustees indicated that tertiary institutions should establish their own rules and conditions governing the award.

The Academic Board of Tai Poutini Polytechnic has assumed responsibility for administering the annual award. The following terms of reference were developed by a task force appointed by the Board at its inaugural meeting of 14 November 1991.

TERMS OF REFERENCE

- (1) The award is to be known as the Fletcher Challenge Trust Award.
- (2) The award is to be made annually to a full-time student of Tai Poutini Polytechnic, who in the judgement of the Academic Board, has excelled during the academic year and who intends to undertake further study.
- (3) Students wishing to apply for this award should complete an Application Form including obtaining a Referee's Statement from their Programme Co-ordinator.
- (4) Presentation of the award is to take place at the annual graduation ceremony. The award may be shared equally between two or more students at the Academic Board's discretion.
- (5) If, in the opinion of the Academic Board, no candidate of sufficient merit is nominated in any one year, no award is to be made for that year.
- (6) The amount of the annual award is \$500.00.
- (7) The award is made for the sole purpose of defraying expenses incurred in the pursuit of further education in the year immediately following presentation of the award.
- (8) The emolument will only be paid on notification of evidence of costs directly related to the successful applicant's (or applicants') enrolment in a further course of study. Payment is made when evidence is available that the person is making a serious commitment to the pursuit of further study, i.e., has enrolled on a course, paid course fees, and has reached the point of the course where fees will not be refunded if the person withdraws. This evidence must be received by the Academic Board by 30 November in the year following the award; if such evidence is not forthcoming, the award will be deemed to have lapsed for that year.
- (9) All Programme Co-ordinators/Heads of Department and the Students' Association at Tai Poutini Polytechnic are to receive notification of the terms and conditions of the award.
- (10) The Fletcher Challenge Trust is to be advised of the name of the successful nominee (or nominees) for the award, and a representative of the Trust will be invited to the graduation ceremony to present the award.
- (11) The decision of the Academic Board is final and no review will be undertaken.
- (12) The Students' Association and tutors should encourage applications from students by 15 October.

